



FINANCE COMMITTEE

JANUARY 5, 2009

MINUTES

I. CALL TO ORDER – 6:30 PM, COUNCIL CONFERENCE ROOM

Chair Nancy Backus called the meeting to order at 6:30 p.m. in the Council Conference Room at Auburn City Hall, located at 25 West Main Street in Auburn. Chair Backus, Vice Chair Bill Peloza, and Member Lynn Norman were present. Present during the meeting were Mayor Peter B. Lewis, Human Resources/Risk and Property Management Director Brenda Heineman, Finance Director Shelley Coleman, Chief of Police Jim Kelly, City Attorney Daniel B. Heid, and Deputy City Clerk Cathy Richardson.

II. APPROVAL OF MINUTES

A. Minutes of the December 15, 2008 Finance Committee meeting.

Vice Chair Peloza moved and Chair Backus seconded to approve the December 15, 2008 minutes.

Member Norman abstained as she was not a Finance Committee member at the time of the December 15, 2008 meeting.

MOTION CARRIED. 2-0.

III. CONSENT ITEMS

A. Vouchers

1. Claims

F4.9.5

Claims check numbers 381381 through 381828 in the amount of \$1,296,188.40 and a wire transfer in the amount of \$4,722.00 and dated January 5, 2009.

2. Payroll

F4.9.2

Payroll check numbers 525327 to 525473 in the amount of \$360,933.39 and electronic deposit transmissions in the amount of \$1,163,621.87 for a grand total of \$1,524,555.26 for the pay period covering December 11, 2008 to December 31, 2008.

B. Contract Administration

1. Agreement for Consulting Services

A3.16.6, O4.4.13

Agreement for Consulting Services with Keithly Barber Associates, Inc. to provide Fundamental and Enhanced Commissioning Authority services relating to the Community Center Project.

Committee members reviewed the consent items.

Vice Chair Peloza moved and Member Norman seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 3-0.

IV. ORDINANCES AND RESOLUTIONS

A. Ordinances

There was no ordinance for Committee consideration.

B. Resolutions

1. Resolution No. 4437

A3.16.5

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute a contract with Auburn Symphony Orchestra for tourism promotion services

Finance Director Coleman reviewed revisions to Resolution No. 4437, which were distributed prior to the meeting.

Vice Chair Pelosa moved and Member Norman seconded to approve revised Resolution No. 4437.

MOTION CARRIED UNANIMOUSLY. 3-0.

2. Resolution No. 4438

F4.6.1

A Resolution of the City Council of the City of Auburn, Washington, declaring certain items of property as surplus and authorizing their disposal

Vice Chair Pelosa moved and Member Norman seconded to approve Resolution No. 4438.

MOTION CARRIED UNANIMOUSLY. 3-0.

V. DISCUSSION ITEMS

A. Valley Regional Fire Authority (VRFA) Law Enforcement and Fire Fighters 1 (LEOFF 1)

Mayor Lewis left the room prior to discussion of the VRFA LEOFF 1 issue.

Director Coleman reported that the VRFA presented an invoice to the City in the amount of \$36,841.37 for reimbursement of salary paid to a LEOFF 1 firefighter on medical disability leave. Director Coleman indicated that payment of salary to an employee injured on the job is a union contractual responsibility to any firefighter, regardless of LEOFF status. The union contract allows for payment of up to six months of salary.

Director Coleman reviewed the governance plan which outlines the LEOFF 1 liability retained by the City of Auburn. It is the opinion of the City Attorney, Risk Manager, Human Resources Director and Finance Director that the liability does not extend to wages incurred by the VRFA when a firefighter is out on leave due to an injury incurred on the job.

Committee members reviewed the data presented and concurred with staff opinion.

VI. ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 6:57 p.m.

APPROVED THE _____ DAY OF JANUARY 2009.

Nancy Backus, Chair

Cathy Richardson, Deputy City Clerk